

Volunteer Role Description:

Photography & Digital Storytelling Volunteer

Responsible To:	Stuart Mitchell, Events & Activities Co-ordinator
Location:	The Boswell Centre, 18 Well Road, Auchinleck, KA18 2LA Events may also take place at The Knowe Garden Centre, which is located behind The Boswell Centre.
Time Commitment:	Time commitment depends on school holidays, seasonal events and weekends, so flexibility would be required.
Role Description:	Auchinleck Community Development Initiative (ACDI) offer a range of activities, and events. These mainly take place in the afternoon/evening during term time, during school holidays and occasionally at weekends. The volunteer would be involved in taking photos or video clips. These would be shared on our Facebook, Twitter, YouTube or Instagram accounts. Photos may also be used on our website or in promotional print materials or newspapers. The aim of the role is to help showcase what we do in order to raise awareness, particularly within the community as well as our networks nationwide.
Main Tasks:	<ul style="list-style-type: none"> • Using devices provided by ACDI to take photographs and video clips at events • Editing photos for use on website, social media and/or print • Editing together photos and videos into short movies showing the event(s) <p>Training in all of the above will be provided by a member of staff or a more experienced volunteer.</p>
Required Skills, Qualities & Experience:	<p>Enthusiasm about recording 'moments', creativity for taking interesting photos and interest in showcasing what happens in the community would give an individual the foundations for the role</p> <p>Good basic knowledge of photography</p> <p>Basic photo editing skills</p> <p>Basic knowledge of videography (advantageous by not necessary)</p> <p>Video editing skills (don't worry if you're not accustomed as we can edit for you or give basic training)</p>



Auchinleck Community Development Initiative (ACDI)

The Boswell Centre, 18 Well Road, Auchinleck, KA18 2LA

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Training & Support Available:	<ul style="list-style-type: none">• Volunteer induction training carried out by the co-ordinator• Training on how to use hardware/software relevant to the role• Volunteers aged 12-25 can work towards a Saltire Award and we are also happy for us to be used as a volunteering section of a Duke of Edinburgh Award
Any Other Requirements:	Follow policies and procedures contained in the volunteer handbook. Treat our staff, volunteers and service users with respect.
Recruitment Process:	Recruitment process is via application form in the first instance. An interview will be arranged on receipt of application form. References will be required.
Date role created:	22 nd November 2021

