

Volunteer Role Description:

Community Cinema Tuck Shop Volunteer

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| Responsible To: | Stuart Mitchell, Events & Activities Co-ordinator |
| Location: | The Boswell Centre, 18 Well Road, Auchinleck, KA18 2LA |
| Time Commitment: | Our Community Cinema evenings take place on Fridays once per month September-March. |
| Role Description: | <p>The Community Cinema is just one of a range of event & activities ran by ACDI.</p> <p>Screenings take place in the Main Hall of The Boswell Centre with the tiered seating, large screen, audio system and familiar snacks all add to the classic cinema experience.</p> <p>Audience members have the option to buy sweeties, savoury snacks and juice before the film and at the interval. We would like your help to serve these customers.</p> |
| Main Tasks: | <ul style="list-style-type: none"> • Cash handling • Serving customers in a friendly manner • Keeping tuck shop tidy <p>Training in all of the above will be provided by a member of staff or a more experienced volunteer.</p> |
| Required Skills, Qualities & Experience: | Experience of working/volunteering in a customer service or shop environment and a friendly demeanour when serving customers would give someone a good foundation for the role, although do not be put off if you don't have experience |
| Training & Support Available: | <ul style="list-style-type: none"> • Volunteer induction training carried out by the co-ordinator • Volunteers aged 12-25 can work towards a Saltire Award and we are also happy for us to be used as a volunteering section of a Duke of Edinburgh Award |
| Any Other Requirements: | <p>Follow policies and procedures contained in the volunteer handbook.</p> <p>Treat our staff, volunteers and service users with respect.</p> |



Auchinleck Community Development Initiative (ACDI)

The Boswell Centre, 18 Well Road, Auchinleck, KA18 2LA

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| Recruitment Process: | Recruitment process is via application form in the first instance. An interview will be arranged on receipt of application form. References will be required. |
| Date role created: | 22 nd November 2021 |

